**Consent Form – [Study name - participants to receive consent form, e.g., ASTU 401 Students]**

**Who is conducting the study?**

*Graduate Research Assistant and PhD Student,* Kari Grain - Phone: [number] under the supervision of [insert PI name and contact number]. Course instructors, [names], will have no knowledge of participants’ identities, but will have access to data after final grades are submitted and the course is over. The study is being conducted in conjunction with the UBC Community Learning Initiative.

**Why are we doing this study?**

This study is being conducted in order to gain an understanding of promising practices in a community service-learning course within Applied Sciences [course code]. Focus groups and interviews will examine students’ and community partners’ conceptions of the value of community service-learning, and areas for improvement of the course. Such data will inform future years of [course code] as well as strengthen the two prerequisite courses ([course codes]) that are aimed at preparing students for [course code]. This interview takes 30 minutes to complete.

**How is the study done?**

Graduate Research Assistant, Kari Grain, will ask you a set of questions related to our study and record the interview. Following this, we will transcribe the data, changing any identifying information that would compromise your anonymity. Although we will disguise identifying names and factors, absolute anonymity cannot be guaranteed when working with such unique community projects. There is no compensation for or obligation to complete this interview. Your participation will be kept confidential from course instructors, and only after the course is over and data has been transcribed, will course instructors have access to anonymized data.

**What will happen to the study results?**

The results of this study will be available to participants, course instructors, and community partners. It is also possible that this research could be published in community newsletters, journals, publications, or other sources. There are no immediate benefits to participating, but, in the future, others may benefit from what we learn.

**Questions?**

If you have any questions or concerns, please contact [name, title, number, email]. If you have any concerns or complaints about your rights as a research participant and/or your experiences while participating in this study, contact the Research Participant Complaint Line in the UBC Office of Research Ethics at 604-822-8598 or if long distance, email RSIL@ors.ubc.ca or call toll-free 1-877-822-8598.

Taking part in this study is entirely up to you. You have the right to refuse to participate in this study. If you decide to take part, you may choose to pull out of the study at any time without giving a reason and without any negative impact on your relationship with UBC.

By signing here, I acknowledge the above information and give permission to the research team to use my interview responses in their project.

**Name:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**